

# WARSAW UNIVERSITY OF TECHNOLOGY

## Regulation no. 2/2022 of the Warsaw University of Technology Rector of 20 January 2022

on introduction of the price list for reprographic and information services and the amounts of fees for failure to return library documents within the specified time limit at the Warsaw University of Technology Main Library

Pursuant to § 3 section 2 and section 3 point 1 of the Regulations of Access to the Collection and Provision of IT Services of the Library and Information System of the Warsaw University of Technology, constituting an annex to Resolution no. 160/L/2021 of the WUT Senate of 22 December 2021 on adoption of the Regulations of Access to the Collection and Provision of IT Services of the WUT Library and Information System, it is resolved as follows:

### § 1

In case of failure to return the borrowed library documents within the specified time limit, a fee shall be payable to the amount of PLN 0.30 for each day of the delay.

### § 2

The following prices for reprographic and informational services are laid down:

No.	Service	Gross price	VAT	Comments
1.	A4 B/W copy	PLN 0.20	23%	
2.	A4 colour copy	PLN 1.20	23%	
3.	A4 B/W printout	PLN 0.20	23%	
4.	A4 colour printout	PLN 1.20	23%	
5.	Operational fee for one printout transaction completed through cashless payment on a self-service device	PLN 0.10	23%	
6.	<b>Digital scanning/copies:</b>			
1)	scan, 300 dpi resolution, format up to A4	PLN 0.60	23%	
2)	scan from special collection, 300 dpi resolution, format up to A4	PLN 3.00	23%	
3)	scan, 300 dpi resolution, A3 format	PLN 3.00	23%	format above A4 up to A3
4)	scan from special collection, 300 dpi resolution, A3 format	PLN 6.00	23%	
5)	scan, 300 dpi resolution, A2 format	PLN 6.00	23%	format above A3 up to A2
6)	scan from special collection, 300 dpi resolution, A2 format	PLN 9.00	23%	

7)	scan, 600 dpi resolution, format up to A4	PLN 10.00	23%	
8)	scan from special collection, 600 dpi resolution, format up to A4	PLN 12.00	23%	
9)	scan, 600 dpi resolution, A3 format	PLN 20.00	23%	format above A4 up to A3
10)	scan from special collection, 600 dpi resolution, format up to A3	PLN 24.00	23%	
11)	scan from 600 dpi to 900 dpi resolution, format up to A4	PLN 25.00	23%	
12)	scan from special collection, from 600 dpi to 900 dpi resolution, A4 format	PLN 30.00	23%	
13)	scans of loose pages, 300 dpi resolution, fewer than 100 pages, for each page	PLN 0.15	23%	only for work done on automated scanners
14)	scans of loose pages, 300 dpi resolution, more than 100 pages, for each page	PLN 0.10	23%	only for work done on automated scanners
7.	Storage of scans on a CD/DVD, for each disc	PLN 4.00	23%	
8.	Retouch of files after digitisation (processing in graphic software)	PLN 25.00	23%	gross price for 1 hour of work
9.	Development of a digital publication (structure of the document)	PLN 35.00	23%	gross price for 1 hour of work
10.	Inter-library loan to European countries	2 IFLA vouchers	-	
11.	Inter-library loan to non-European countries	3 IFLA vouchers	-	
12.	Digital copy for a foreign library – each 20 pages	1 IFLA voucher	-	
13.	Analysis of quotations for people from outside of WUT	PLN 125.00	23%	gross price for 1 hour of work

### § 3

Regulation no. 52/2020 of the Warsaw University of Technology Rector of 22 July 2020 on introduction of the price list for reprographic and information services and the amount of fees for failure to return library documents within the specified time limit at the Warsaw University of Technology Main Library shall expire.

### § 4

The Regulation enters into force on the day of its signing.

RECTOR

Professor Krzysztof Zaremba